



City and County of Swansea

Notice of Meeting

You are invited to attend a Special Meeting of the

Democratic Services Committee

At: Remotely via Microsoft Teams

On: Monday, 27 September 2021

Time: 2.00 pm

Chair: Councillor Lynda James

Membership:

Councillors: J E Burtonshaw, N J Davies, M Durke, J A Hale, M Jones, S M Jones, E T Kirchner, W G Lewis, B J Rowlands, G J Tanner, L J Tyler-Lloyd and L V Walton

Watch Online: <https://bit.ly/3kkPRON>

Agenda		Page No.
1	Apologies for Absence.	
2	Disclosures of Personal and Prejudicial Interests. www.swansea.gov.uk/disclosuresofinterests	
3	Minutes. To approve & sign the Minutes of the previous meeting(s) as a correct record.	1 - 3
4	Results of Members Questionnaire on Remote Attendance.	4 - 16
5	Councillor Induction & Training Programme 2022.	17 - 27
6	Interim Statutory Guidance on Multi-Location Meetings.	28 - 56
7	Democratic Services Committee Annual Reports 2019-2020 & 2020-2021.	57 - 75
8	Workplan 2021-2022.	76

Next Meeting: Monday, 8 November 2021 at 4.00 pm

A handwritten signature in black ink that reads 'Huw Evans'.

Huw Evans
Head of Democratic Services
Tuesday, 21 September 2021

Contact: Democratic Services - (01792) 636923